

July 26, 2004

The regularly scheduled meeting of the Board of County Commissioners was called to order this 26<sup>th</sup> day of July, 2004, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman  
George Skinner, Vice-Chairman  
Leroy Krohmer, Member  
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, F. DeWayne Beggs, Jim O'Connor, Gary Smith, Tammy Howard, Randall Turk, Mike McDanel, Sylvia Martin, Jim Helm, and Dan Cary.

Chairman Graves began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of July 19, 2004, and there being no additions or corrections, George Skinner moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve a final plat between the Board of County Commissioners and Mooseville Estates, being a part of the NW/4 of Sec. 12, T8N, R1E of the I.M. The roads will not be maintained by Cleveland County.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Notice of Communication Line Installation between the Board of County Commissioners and Valor Telecommunications for pilot bore of a county road, Box Road, in Cleveland County.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the FY 2004/2005 Amendment Detention Service Agreement between the Board of County Commissioners and Pottawatomie County Public Safety Center for juvenile detention services at the rate of \$17.02 per day per child. This rate represents a 15% increase approved per 10 O.§. Section 7302-4.1.B.1.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Agreement between the Board of County Commissioners and U.S. Department of Agriculture, APHIS, Wildlife Services, Oklahoma Department of Agriculture, Food & Forestry for animal damage control. Agreement is from July 1, 2004, thru June 30, 2005, at an annual rate of \$2,400.00. The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes. Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Lease Agreement between the Board of County Commissioners and Cleveland County Facilities Authority for court space and common area space at the Allan J. Couch Center, 1650 W. Tecumseh Road. Agreement is from July 1, 2004, thru June 30, 2005, in the amount of \$223.51 per month. The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes. Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to table discussion, consideration, and/or action to approve the Lease Purchase Agreement between Board of County Commissioners and Bruckner Truck Sales, Inc. for two (2) 2005 Mack CH613 trucks, serial numbers 1M2AA18C05N157801 and 1M2AA18C25N157802. Agreement is for the FY 2005, with the option to renew, in the amount of \$1,970.50 each, per month. The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes. Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to table discussion, consideration, and/or action to approve the Request for Fund Reimbursement between the Board of County Commissioners and Stan Tech Environmental Services for monitoring report and well installation report at the former BX (Clerk's note: Agenda wrong should be DX) Bulk Facility in the amount of \$9,157.00. The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes. Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Jail Services Agreement between Board of County Commissioners and the City of Norman regarding the housing of their prisoners and detainees. Agreement is from July 1, 2004, thru June 30, 2005, in the amount of \$30.00 per day per person. The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes. Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Contract between the Cleveland County Sheriff's Office and David Preston dba Amaze Design Group for web design and maintenance service. Contract is from July 10, 2004, thru June 9, 2005, at an hourly rate of \$25.00. The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes. Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Maintenance Agreement between the Cleveland County Treasurer’s Office and Business Imaging Systems on the following equipment: Canofile for Windows, S/N AJ301395, \$600.00 per year; DR5020 Scanner, S/N BR300445, \$725.00 per year; Teac CD Recorder, SN 0364908, \$50.00 per year; and On-site support, \$290.00 per year. Agreement is from July 1, 2004, thru June 30, 2005, in the amount of \$1,665.00 annually.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Maintenance Agreement between the Cleveland County Treasurer’s Office and Business Imaging Systems on the following equipment: MS400 Scanner, S/N AB303956; Adaptec 2940 SCSI Card, S/N AB303956-3; Diskfile Drive 5001-S, S/N AB303956-1; EZ04 (10-24x) Lens RFC200, S/N AM104138; SCSI 2 Cable G, S/N AB303956-4; and SCSI Board Kit (MS400/500), S/N AB303956-5. Agreement is from July 1, 2004, thru June 30, 2005, in the amount of \$2,415.00 annually.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Copy Cost Agreement between the Cleveland County Clerk’s Office and American First Abstract, Cleveland County Abstract, and First American Title & Trust for copies, whether it is paper or electronic image, in the amount of \$2,000.00 per month. Pursuant to Title 62, O.S. § 335 as approved by State Auditor and Inspector’s Office. Agreement is from July 1, 2004, thru June 30, 2005.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Resolution for Disposing of Equipment; D356-8 Cat 235 Excavator, S/N 64R1007. This item is from Cleveland County District #3 and is being traded.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Allocation of Alcoholic Beverage Tax for July, in the amount of \$17,732.83.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the July, 2004, Cash Fund Appropriations as follows:

- |   |           |
|---|-----------|
| a. District Attorney’s Incarceration Cost | \$ 140.60 |
| b. District Attorney’s Witness Fee Reimb. | 665.15    |
| c. Sheriff’s Service Fee Fund             | 32,969.22 |

|   |            |
|---|------------|
| d. Sheriff’s Commissary Fee Fund        | 6,723.11   |
| e. Sheriff’s Federal Share Revenue      | 14.52      |
| f. Sheriff’s Revolving Fee Fund         | 14,444.04  |
| g. Sheriff’s Criminal Alien Asst. Grant | 2,912.00   |
| h. Treasurer’s Certification Fee Fund   | 8,645.00   |
| i. Commissioners Bldg. Fund             | 179.44     |
| j. County Clerk’s Lien Fee Fund         | 128.00     |
| k. County Clerk’s Preservation Fee Fund | 35,773.69  |
| l. County Assessor’s Revolving Fund     | 1,176.00   |
| m. Highway Unrestricted Fund            | 709,836.76 |
| n. Bridge Capital Improvement           | 70.91      |
| o. Local Law Enforcement Block Grant    | .51        |
| p. Safe Room FEMA Grant Fund            | 4,575.00   |
| q. Fair Board Fund                      | 7,920.00   |

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

|                              |                            |             |
|------------------------------|----------------------------|-------------|
| a. General Fund              |                            |             |
| 05-0789 – R2                 | Thomson West               | \$ 2,500.00 |
| 05-0823 – H2                 | Graphic Enterprises, Inc.  | 500.00      |
| 05-0825 – SM2                | Empire Paper Company       | 2,500.00    |
| 05-0826 – B2A                | Rod’s Pest Control         | 900.00      |
| b. Highway Unrestricted Fund |                            |             |
| 05-0781 – T2A                | G.W. VanKeppel Company     | 2,500.00    |
| 05-0785 – T2A                | C & M Distributing Company | 750.00      |
| 05-0816 – T2A                | Warren Cat                 | 2,500.00    |
| 05-0818 – T2A                | Pearson Lumber & Home Care | 500.00      |
| 05-0824 – T2A                | Quail Springs Tire & Auto  | 1,000.00    |
| 05-0830 – T2A                | Home Depot/GECF            | 2,500.00    |
| c. Health Fund               |                            |             |
| 05-0800 – MD2                | Wal-Mart Community         | 750.00      |
| 05-0829 – MD2                | Aventis Pasteur            | 2,500.00    |

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

|               |                  |
|---------------|------------------|
| 04-0009 – H2  | 04-0647 – T2A    |
| 04-0125 – HR2 | 04-0888 – T2A    |
| 04-0201 – B2A | 04-0923– T2A     |
| 04-0210 – B2A | 04-1211 – T2A    |
| 04-0330 – R2  | 04-1932 – T2A    |
| 04-0378 – SM2 | 04-2671 – T2A    |
| 04-0385 – SM2 | 04-2750 – T2A    |
| 04-0438 – SM2 | 04-2992 – T2A    |
| 04-0439 – SM2 | 04-3613 – T2A    |
| 04-0446 – SM2 | 04-4962 – T2A    |
| 04-0467 – R2  |                  |
| 04-0469 – SM2 | 04-2018 – MD2    |
| 04-0474 – SM2 | 04-2828 – MD2    |
| 04-2045 – R2  | 04-5108 – MD2    |
| 04-3198 – SM2 | 04-5602 – MD2    |
| 04-3934 – D2  |                  |
| 04-4153 – B2B | 04-3041 – CFBRE2 |
| 04-4254 – B2B | 04-3822 – CFBRE2 |
| 04-4331 – HR2 | 04-3908 – CFBRE2 |
| 04-4968 – B2B |                  |
| 04-5457 – B2B | 04-3039 – CFB2   |
| 04-5582 – B2B | 04-4157 – CFB2   |
| 04-5583 – B2B | 04-4553 – CFB2   |
| 04-5650 – B2B | 04-4559 – CFB2   |
| 04-5771 – B2B | 04-4975 – CFB2   |
| 04-5772 – B2B |                  |
| 04-5795 – B2B |                  |

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.  
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

|                                       |              |
|---------------------------------------|--------------|
| a. General Fund                       | \$ 80,139.16 |
| b. Highway Fund                       | 2,806.58     |
| c. Health Fund                        | 1,904.23     |
| d. Sheriff's Revolving Fund           | 80.46        |
| e. Sheriff's Service Fee Fund         | 340.53       |
| f. Assessor's Revolving Fund          | 7,528.20     |
| g. Treasurer's Certification Fee Fund | 5,704.38     |

FY04/05

|                                       |                |
|---------------------------------------|----------------|
| a. General Fund                       | \$1,002,854.45 |
| b. Highway Fund                       | 273,638.24     |
| c. Health Fund                        | 10,099.75      |
| d. Sheriff's Revolving Fund           | 10,303.84      |
| e. Sheriff's Service Fee Fund         | 7,767.47       |
| f. Sheriff's Commissary Fund          | 1,493.63       |
| g. Treasurer's Certification Fee Fund | 6,035.95       |
| h. Fair Board Fund                    | 1,599.87       |

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Graves went back to Item #6 The Bulk Facility and asked Dan Cary if the county was paying for that or was it a fund?

Mr. Cary stated that as in the past the Board approves all of the payments that go from the indemnity fund to the Company which is handling the remediation of the old DX Bulk Oil Storage.

George Skinner moved, seconded by Leroy Krohmer, to rescind the tabling of discussion, consideration, and/or action to approve the request for Fund Reimbursement between the Board of County Commissioners and Stan Tech Environmental Services for monitoring report and well installation report at the former DX Bulk Facility in the amount of \$9,157.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the request for Fund Reimbursement between the Board of County Commissioners and Stan Tech Environmental Services for monitoring report and well installation report at the former DX Bulk Facility in the amount of \$9,157.00.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.